

Heritage
Area Agency on Aging

Regular Meeting of the Heritage Board of Directors

Thursday, July 9, 2026 – 2:00 p.m.

Via Conference Call and Heritage Area Agency on Aging Location

MINUTES

Call to Order

Present: Keith Stamp, Chris Montross, Karen Huber, Karri Fisher, Sister Susan O'Connor, Scott Olson, Jon Zirkelbach, Grace Schmidt, Sarah Wagner, Dusti Winkie and Larry Kudej.

Also Present: Barb Werning, Jennifer Knudtson, Jill Sindt, and Denise Babcock-Assistant Secretary.

Mission Moment – Jill Sindt, Community Advancement Director

For some time, the Nutrition team had encouraged a consumer to attend an Encore Café site to help improve their nutritional needs. Though consistently reluctant, the individual recently did attend one and was pleased with both the meal and the social interaction. They have also been encouraged to reach out to our Care Team to receive assistance for other needs.

Approval of Agenda

With no further questions, Directors Montross and Olson moved and seconded to approve today's agenda, as presented. Motion carried, 10-0.

Approval of Minutes of the Board of Directors Meeting Held Thursday, June 11, 2026

Upon prior review and with no further questions, Directors Huber and Schmidt moved and seconded to approve the Thursday, June 11, 2026, meeting minutes previously distributed by e-mail. Motion carried, 10-0.

REGULAR AGENDA

Finance Report

• Updates

FY26 ended June 30, 2026, and the Finance team is working to close out the fiscal year and preparing to submit the required quarterly and year-end reports. FY27 started July 1, 2026.

- FY26 Closeout

- Heritage will need to access money market funds to offset a budget shortfall which has accumulated, in part, to the following factors:
 - Federal OAA funding awards lower than anticipated;
 - Delay implementing IRTC program with new partner impacted ability to fully utilize IRTC funds;
 - Medicaid Claims Administration (MAC) reimbursement not as high as anticipated due to staffing changes;
 - less grant revenues due to more grant funds competition.
- End of fiscal year balances are still being finalized so the amount of money market funds needed will be provided at the August Board meeting.

- ARPA transition funds needed for the year will be less than budgeted due to availability of some other grant funds
- FY27 Funding to Date
 - First Notice of Grant Award received from State; funding for IRTC was \$140k -\$10k less than budgeted.
 - MOWA has received a donation of \$70M; as a MOWA member, Heritage will receive \$10k that will be used for home delivered meals (HDM).
 - Monday, July 13, Heritage will be notified of any funding received from submitting for the competitive Victim Services grant.

- **Fiscal Dashboard**

- Statement of Cash Flows and Balance Sheet as of July 6, 2026, as well as the Combined Statement of Revenues and Expenditures from July 1, 2025, through June 30, 2026, were included in the meeting packet for Board review.

Approval of Finance Report

No other questions, Directors Olson and Huber and seconded to approve the Finance report. Motion carried, 10-0.

Fundraising Committee Report

- **Caregiver Wellness Day Event (CWD)**

- The event will be held November 4, 2026.
- Sponsor/vendors registration began Monday, July 6 and ends on Friday, August 21, 2026. Registration for event participants will begin Tuesday, September 1, and end the last week of October or when event capacity is reached.
- Box lunches will be served. Coffee, water and snacks for event participants will also be provided.

Operations/Executive Director's Report

- **Staffing**

- New employee, Alex Van Dee, started Monday, June 29, 2026, as an Option Counselor, replacing Miranda Kasemeier who recently moved away.
- Information Specialist/Options Counselor, Madalyn Schiffer, has also left Heritage due to a family move and interviews are being held to fill this vacancy.

- **Program Updates**

- A very high volume of consumer calls has been received lately. While this typically happens around the holidays, it appears to be remaining consistent.
- Heritage completed the first year of IRTC work with Cedar County Public Health. A new contract is being signed to continue this collaborative effort. Potentially, this program will expand to Cedar County Social Services, too.
- As of July 8, 2026, 986 out of 1,000 Senior Farmers Market Nutrition Program checks have been issued to eligible consumers in our seven-county area.
- The St. Paul's Encore Café dining site in Cedar Rapids continues to average 40 meals served once a month. Evidence-based classes will begin there soon.

- **Other Updates – Including DHHS Integration and Federal Changes**

- Meetings are continuing between ADS/HHS and the AAA Directors regarding redesign. This week, the cost estimation portion of the report will start. Implications were discussed at the Board meeting.

Action Items

- **FY26 Required Board of Directors' Training – Due by July 31, 2026**

- Many members have completed their required training in compliance with ADS/AAA policy and procedures and as stated in Iowa Code. Those who have not will be contacted by e-mail and provided the website link again. Barb is available for any questions Board members may have.

- **FY27 Board of Director Officer Elections**

- At the August meeting, the Board will vote on its officers for the upcoming fiscal year. Positions already accepted are President-Keth Stamp; Vice-President-Karen Huber and Treasurer-Scott Olson.
- The remaining, open position is for Secretary. Duties include sitting on the Executive Board. Denise will operate in an assisting role by taking and reporting meeting minutes. Please contact Barb if you are interested in this position.

Open Agenda

- No items were brought to the Board's attention.

Public Comment

- No comments were brought to the Board's attention.

Motion to Adjourn

- No further business, Directors Olson and Huber moved and seconded a motion to adjourn. The meeting was adjourned at 2:45 p.m.

Next Meeting

Thursday, August 13, 2026, from 2:00 to 3:30 p.m., in-person or via zoom conference call at the Heritage East building conference room, 6301 Kirkwood Boulevard SW, Cedar Rapids.

Respectfully submitted by:

Denise Babcock

Denise Babcock, Assistant Secretary

Approval by Board:

Keith Stamp

Keith Stamp, Chair