



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, July 10, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on June 12, 2025.
- IV. Finance Report- (Jenn Knudtson) Approval
- V. Fundraising Committee Report – Karen Huber
- VI. Operations/Executive Director Report - Werning or designee
- VII. Action Items and Assignments
- VIII. Open Agenda
- IX. Public Comment
- X. Adjourn

Next meeting- August 14, 2025, 2 PM



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, August 14, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on July10, 2025.
- IV. Finance Report- (Jenn Knudtson) Approval
- V. Fundraising Committee Report – Karen Huber
- VI. Operations/Executive Director Report - Werning or designee
- VII. Action Items and Assignments
 - a. Approval of Board Members, Officers, and Board Advisor
 - b. Approval of proposed by-law revisions
- VIII. Open Agenda
- IX. Public Comment
- X. Adjourn

Next meeting- September 11, 2025, 2 PM



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, September 11, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on August 14, 2025.
- IV. Finance Report- (Jenn Knudtson) Approval
- V. Fundraising Committee Report – Karen Huber
- VI. Operations/Executive Director Report - Werning or designee
- VII. Action Items and Assignments
 - a. Approval of proposed Advisory Council By-law revisions
- VIII. Open Agenda
- IX. Public Comment
- X. Adjourn

Next meeting- October 9, 2025, 2 PM



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, October 9, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on September 11, 2025.
- IV. Finance Report- (Jenn Knudtson) Approval
- V. Fundraising Committee Report – Karen Huber
- VI. Operations/Executive Director Report - Werning or designee
- VII. Action Items and Assignments
 - a. Approval of proposed Advisory Council by-law revisions
- VIII. Open Agenda
- IX. Public Comment
- X. Adjourn

Next meeting- November 13, 2025, 2 PM



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, November 13, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on October 9, 2025.
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report - Werning
- VIII. Action Items and Assignments
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next meeting- January 8, 2026, 2 PM

Heritage
Area Agency on Aging
6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, January 8, 2026

2:00 – 3:30 PM

- I. Call to Order
- II. Board member changes and additions- action item- Sarah Wagner and Grace Schmidt
- III. Introductions- Grace and new employee Amy Rasmussen
- IV. Mission Moment
- V. Approve or Amend Agenda
- VI. Approval of Minutes of the Board of Directors meeting held on November 13, 2025.
- VII. Finance Report- (Jenn Knudtson) Approval
- VIII. Fundraising Committee Report – Karen Huber
- IX. Operations/Executive Director Report - Werning
- X. Action Items and Assignments
 - a. Policy Approval
- XI. Open Agenda
- XII. Public Comment
- XIII. Adjourn

Next meeting- February 12, 2026, 2 PM



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, February 12, 2026

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend the Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on January 8, 2026.
- V. Introductions- Katy Davis and Chanel Prince (new staff)
- VI. Annual Finance Audit Report- Mandi Holcomb, Denman & Company
- VII. Finance Report- (Jenn Knudtson) Approval
- VIII. Fundraising Committee Report – Karen Huber
- IX. Operations/Executive Director Report - Werning
- X. Action Items and Assignments
 - a. Policy Approval (approval)
- XI. Open Agenda
- XII. Public Comment
- XIII. Adjourn

Next meeting- March 19, 2026, 2 PM (note time change to third Thursday of the month)



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, March 19, 2026

2:00 – 3:30 PM

- I. Call to Order
- II. Approve or Amend the Agenda
- III. Approval of Minutes of the Board of Directors meeting held on February 12, 2026
- IV. Action Items and Assignments
 - a. Area Plan (approvals)
 - b. SFY27 Budget (approvals)
 - i. Non-Nutrition Providers (approvals)
 - ii. Nutrition Providers (approvals)
- V. Finance Report – Jenn Knudtson (approvals)
- VI. Operations Report – Management Team
- VII. Open Agenda
- VIII. Public Comment
- IX. Adjourn

Next meeting - April 9, 2026, 2 PM



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, April 9, 2026

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend the Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on March 19, 2026.
- V. Action Items and Assignments
 - a. Fiscal Policies (approvals)
- VI. Finance Report – Jenn Knudtson (approvals)
- VII. Fundraising Report – Karen
- VIII. Operations Report – Management Team
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next meeting - May 14, 2026, 2:00 PM



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, May 14, 2026

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment – Ann Neville and Amy Rasmussen
- III. Approve or Amend the Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on April 9, 2026.
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report – Barb Werning
- VIII. Action Items and Assignments
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next meeting- June 11, 2026, 2 PM



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, June 11, 2026

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend the Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on May 14, 2026.
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report
- VII. Operations/Executive Director Report – Barb Werning
- VIII. Action Items and Assignments
 - a. New Policies – Approval
 - b. Nominees for Advisory Council - Approval
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next meeting- July 9, 2026, 2 PM