



Area Agency on Aging **6301 Kirkwood Blvd SW, Cedar Rapids IA**

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

Board of Directors Agenda

Thursday, July 11, 2024

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on June 13, 2024
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report Werning
- VIII. Action Items and Assignments
 - a. Board member roster FY 2025- Approval
 - b. Board Officers FY 2025- Approval
 - c. Date for Strategic Planning – Approval
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next Meeting: August 8, 2024, 2 PM



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Board of Directors Agenda

Thursday, August 8, 2024

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on July 11, 2024
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report Werning
- VIII. Strategic Planning
- IX. Action Items and Assignments
 - a. Board member application- Jessica Fairbanks - Approval
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

Next Meeting: September 12th, 2024, Noon to 4 PM- Prairie Woods Center



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Board of Directors Agenda

Thursday, October 10, 2024

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on August 8, 2024
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report Werning
- VIII. Action Items and Assignments
 - a. December meeting schedule – Approval
 - b. Board Retreat summary and challenge- Powerpoint
- IX. OIL summary- Larry
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

Next Meeting: November 14, 2024, 2 PM



Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
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Board of Directors Agenda

Thursday, November 14, 2024

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment- Ann Neville
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on October 10, 2024
- V. Amy Campbell – Legislative report
 - a. Strategic planning- Advocacy Pillar – Day on the Hill
 - b. OIL- priorities
- VI. Finance Report- (Jenn Knudtson) Approval
- VII. Fundraising Committee Report – Karen Huber
- VIII. Operations/Executive Director Report Werning
 - a. Reminder – December meeting
- IX. Action Items and Assignments
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

Next Meeting: December 12, 2024, 2:00-3:30 PM at the Class Act, Kirkwood. Social gathering



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Board of Directors Agenda

Thursday, January 9, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment-
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on November 14, 2024
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report Werning
- VIII. Action Items and Assignments
 - a. New member application- Peggy Doerge (Action Item)
 - b. Strategic Pillars – (Information and Discussion) - Keith
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next meeting- February 13, 2025 2 PM



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Board of Directors Agenda

Thursday, February 13, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Introduction of new Board member Peggy Doerge
- IV. Approve or Amend Agenda
- V. Approval of Minutes of the Board of Directors meeting held on January 9, 2025
- VI. Change to Cedar County Task Force
- VII. Finance Report- (Jenn Knudtson) Approval
- VIII. Fundraising Committee Report – Karen Huber
- IX. Operations/Executive Director Report - Werning
 - a. IRTC trends and anticipated changes
 - b. Potential Heritage site move
- X. Action Items and Assignments
- XI. Open Agenda
- XII. Public Comment
- XIII. Adjourn

Next meeting- March 13, 2025, 2 PM



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Board of Directors Agenda

Thursday, March 13, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Introduction of new Board member Peggy Doerge
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on February 13, 2025
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report - Werning
- VIII. Action Items and Assignments
 - a. Approval of FY 2026 Budget
 - b. Approval of FY 2026-2029 Area Plan
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next meeting- April 10, 2025, 2 PM



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Board of Directors Agenda

Thursday, April 10, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on March 13, 2025
- IV. Finance Report- (Jenn Knudtson) Approval
- V. Fundraising Committee Report – Karen Huber
- VI. Operations/Executive Director Report - Werning
- VII. Action Items and Assignments
 - a. Policy Approvals
 - b. Area Plan Approval
 - c. FY 2026 Budget Approval
- VIII. Open Agenda
- IX. Public Comment
- X. Adjourn

Next meeting- May 8, 2025, 2 PM



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Board of Directors Agenda

Thursday, May 8, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on April 10, 2025.
- IV. Finance Report- (Jenn Knudtson) Approval
- V. Fundraising Committee Report – Karen Huber
- VI. Prep Wise Presentation – Kaylie Springer (intern)
- VII. Operations/Executive Director Report - Werning or designee
- VIII. Action Items and Assignments
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next meeting- June 12, 2025, 2 PM



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Board of Directors Agenda

Thursday, June 12, 2025

2:00 – 3:30 PM

- I. Call to Order
- II. Mission moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on May 8, 2025.
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report - Werning
- VIII. Action Items and Assignments
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next meeting- July 10, 2025, 2 PM