Board of Directors Agenda

Thursday, July 13, 2023   **2:00-3:30 PM**

I.   Call to Order

II.   Introduction- Denise Babcock

III. Approve or Amend Agenda

IV.   Approval of Minutes of the Board of Directors meeting held on June 8, 2023

V.   Abbreviated Finance Report- (Jenn Knudtson) Approval

VI.   Abbreviated Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)

VII. Abbreviated Operations/Executive Director Report   Werning

VIII. Action Items and Assignments

      a. Reminder- Board member elections to take place next month- August

IX.   Board Training: Dementia Friends presentation- Bryan Bruner

X.   Open Agenda

XI.   Public Comment

XII. Adjourn

Next Meeting: August 10, 2023, 2:00 pm

6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Participant Code • 7267484531
https://kirkwood.zoom.us/j/72674484531

Board of Directors Agenda

Thursday, August 10, 2023   **2:00-3:30 PM**

 I.   Call to Order

 II.   Introduction- Kimi Hambright

 III.   Mission Moment- Caregiver video

 IV.   Approve or Amend Agenda

 V.   Approval of Minutes of the Board of Directors meeting held on July 13, 2023

 VI.   Finance Report- (Jenn Knudtson) Approval

 VII.   Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)

 VIII. Operations/Executive Director Report   Werning

      a.   Laura Kriegermeier, Elder Rights Coordinator, presentation

 IX.   Action Items and Assignments

      a.   Board member elections

      b.   Officer elections

 X.   Open Agenda

 XI.   Public Comment

 XII.   Adjourn

Next Meeting: September 14, 2023, 2:00 pm

Heritage
Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Participant Code • 98384192496
https://kirkwood.zoom.us/j/98384192496

Board of Directors Agenda

Thursday, September 14, 2023   **2:00-3:30 PM**

I.   Call to Order

II.   Mission Moment

III.   Approve or Amend Agenda

IV.   Approval of Minutes of the Board of Directors meeting held on August 10, 2023

V.   Advisory and Task Force changes- Evans Waller, Returning Advisory Chair

VI.   Finance Report- (Jenn Knudtson) Approval

VII.   Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)

VIII. Operations/Executive Director Report   Werning

     a.   Board Dashboard

     b.   Update on HHS processes

IX.   Action Items and Assignments

X.   Open Agenda

XI.   Public Comment

XII.   Adjourn

Next Meeting: October 12, 2023, 2:00

Heritage
Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Participant Code • 7267484531
https://kirkwood.zoom.us/j/72674484531

Board of Directors Agenda

Thursday, October 12, 2023   **2:00-3:30 PM**

I. Call to Order

II. Introduction- Angie Wright – Options Counselor

III. Mission Moment-

IV. Approve or Amend Agenda

V. Approval of Minutes of the Board of Directors meeting held on September 14, 2023

VI. Finance Report- (Jenn Knudtson) Approval

VII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)

VIII. Operations/Executive Director Report   Werning

IX. Action Items and Assignments

    a. Policy- Staff Training (Approval)

    b. Approval of Board Advisors- Larry Kudej and Bob Welsh

X. Open Agenda

XI. Public Comment

XII. Adjourn

Next Meeting: November 9, 2023, 2:00 pm

Heritage
Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Participant Code • 7267484531
https://kirkwood.zoom.us/j/72674484531

Board of Directors Agenda

Thursday, November 9, 2023   **2:00-3:30 PM**

I.   Call to Order

II.   Introduction- Uriel Moorer- Elder Rights Specialist

III. Mission Moment-

IV.   Approve or Amend Agenda

V.   Approval of Minutes of the Board of Directors meeting held on September 14, 2023

VI.   Changes to Advisory or Task Force Rosters

     a.   Linn County Task Force- resignation

VII. Finance Report- (Jenn Knudtson) Approval

VIII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)

IX.   Operations/Executive Director Report   Werning

X.   Action Items and Assignments

     a.   Strategic Planning- Approval on Board Training Date

     b.   December Board Meeting- meeting options to be discussed

XI.   Open Agenda

XII. Public Comment

XIII. Adjourn

Next Meeting: December 14, 2023, 2:00 pm

Heritage
Area Agency on Aging
6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Participant Code • 7267484531
https://kirkwood.zoom.us/j/72674484531

Board of Directors Agenda

Thursday, January 11, 2024   **2:00-3:30 PM**

I.   Call to Order

II. Mission Moment- Kimi Hambright

III. Approve or Amend Agenda

IV. Approval of Minutes of the Board of Directors meeting held on November 9, 2023

V.   Changes to Advisory or Task Force Rosters

    a. Advisory Council change

VI. Finance Report- (Jenn Knudtson) Approval

VII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)

VIII. Operations/Executive Director Report   Werning

    a. Jill Sindt- Coe College Partnership

IX. Action Items and Assignments

    a. Assignment: next meeting starts at 1:30- Heritage 101

X.   Open Agenda

    a. Larry Kudje – update on Condition of the State as it relates to Aging Services

XI. Public Comment

XII. Adjourn

Next Meeting: February 8, 2024, 1:30 pm

Heritage
Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 7267484531

https://kirkwood.zoom.us/j/72674484531

Board of Directors Agenda

Thursday, February 8, 2024   **1:30 – 2:00 PM**

I.   Call to Order

II.   Mission Moment- Shannon Youmans

III.   Approve or Amend Agenda

IV.   Approval of Minutes of the Board of Directors meeting held on January 11, 2024

V.   Changes to Advisory or Task Force Rosters -none

VI.   Finance Report- (Jenn Knudtson) Approval

VII.   Fundraising Committee Report – none

VIII.   Operations/Executive Director Report   Werning

IX.   Action Items and Assignments

X.   Open Agenda

XI.   Public Comment

XII.   Adjourn

Next Meeting: March 14, 2024, 2 PM

Heritage
Area Agency on Aging
6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531
https://kirkwood.zoom.us/j/72674484531
Board of Directors Agenda

Thursday, March 14, 2024   **2:00 – 3:30 PM**

I. Call to Order

II. Approve or Amend Agenda

III. Approval of Minutes of the Board of Directors meeting held on February 8, 2024

IV. Finance Report- (Jenn Knudtson) Approval

V. Fundraising Committee Report – Karen Huber

VI. Operations/Executive Director Report   Werning

VII. Action Items and Assignments

    a. Policy approval

    b. Budget

    c. Area Plan Update approval

VIII. Open Agenda

IX. Public Comment

X. Adjourn

Next Meeting: April 11, 2024, 2 PM

Heritage
Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531
https://kirkwood.zoom.us/j/72674484531

Board of Directors Agenda

Thursday, April 11, 2024   **2:00 – 3:30 PM**

I. Call to Order

II. Mission Moment

III. Approve or Amend Agenda

IV. Approval of Minutes of the Board of Directors meeting held on March 14 2024

V. Finance Report- (Jenn Knudtson) Approval

VI. Fundraising Committee Report – Karen Huber

VII. Operations/Executive Director Report   Werning

VIII. Action Items and Assignments

    a. Board recruitment committee

    b. Shawn Ireland resignation

IX. Open Agenda

X. Public Comment

XI. Adjourn

Next Meeting: May 9, 2024, 2 PM

Heritage
Area Agency on Aging
6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531
https://kirkwood.zoom.us/j/72674484531

Board of Directors Agenda

Thursday, May 9, 2024   **2:00 – 3:30 PM**

I.   Call to Order

II.   Mission Moment

III. Approve or Amend Agenda

IV.   Approval of Minutes of the Board of Directors meeting held on April 11, 2024

V.   Finance Report- (Jenn Knudtson) Approval

VI.   Fundraising Committee Report – Karen Huber

VII. Operations/Executive Director Report   Werning

    a. Quarterly Service Dashboards

    b. Person Centered Funding and Care Plans

VIII. Action Items and Assignments

    a. Board member application approval- BJ Dvorak

    b. Finance Policy approval- Transfer of Funds

    c. Proposed changes to staff PTO- approval

IX.   Open Agenda

X.   Public Comment

XI.   Adjourn

Next Meeting: June 13, 2024, 2 PM

Heritage
Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA
Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus
Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531
https://kirkwood.zoom.us/j/72674484531
Board of Directors Agenda

Thursday, June 13, 2024   **2:00 – 3:30 PM**

I.   Call to Order

II.   Introduction- New Board member BJ Dvorak

III.   Mission Moment

IV.   Approve or Amend Agenda

V.   Approval of Minutes of the Board of Directors meeting held on May 9, 2024

VI.   Finance Report- (Jenn Knudtson) Approval

VII.   Fundraising Committee Report – Karen Huber

VIII. Operations/Executive Director Report   Werning

     a.   Board elections- July

     b.   Board Training- Taxonomies (Kellie Elliott-Kapparos and Jill Sindt)

IX.   Action Items and Assignments

     a.   Strategic planning

X.   Open Agenda

XI.   Public Comment

XII.   Adjourn

Next Meeting: July 11, 2024, 2 PM