



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Room 127 Horticulture Building Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, July 14, 2022

2:00-3:30 PM

- I. Call to Order
- II. New Staff- Lauren Geistkemper
- III. Dave Thielen, New Linn County Supervisor Appointee
- IV. Provider Presentation-Mike Barnhart, Horizons
- V. Approve or Amend Agenda
- VI. Approval of Minutes of the Board of Directors meeting held on June 9, 2022
- VII. Finance Report- approval
- VIII. Nomination Committee
- IX. Operations/Executive Director Report Werning
 - a. Caregiver sessions
 - b. Elder Rights Law
 - c. IRTC staff
- X. Action Items and Assignments-
 - a. Member Election process
 - b. New Board Member search (ex: Attorney, Marketer)
- XI. Open Agenda
- XII. Adjourn

Next Meeting: Thursday, August 11, 2022, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in Conference Call • 1-646-876-9923 • Participant Code • 98384192496
<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, August 11, 2022

2:00-3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Provider Presentation
- IV. Approve or Amend Agenda
- V. Approval of Minutes of the Board of Directors meeting held on July 14, 2022
- VI. Finance Report- approval
- VII. Operations/Executive Director Report Werning
 - a. HHS realignment
 - b. Business partnership progress
 - c. IRTC update
 - d. Year end dashboard
 - e. Conflict of Interest Policy
- VIII. Action Items and Assignments-
 - a. Policy approval
 - b. New part time positions approval
- IX. Open Agenda
- X. Adjourn

Next Meeting: Annual Meeting Thursday, September 8, 2022, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, September 8, 2022

2:00-3:30 PM

- I. Call to Order
- II. Introduction of new members
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on August 11, 2022
- V. Action Items and Assignments-
 - a. Board members term renewal for approval
 - b. Advisory Chair approval for Board Membership
 - c. Roster of Officers for approval
- VI. Board Training- Joe Sample, Sample Professional Services
- VII. Adjourn

Next Meeting: Annual Meeting Thursday, October 13, 2022, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, October 13, 2022

2:00-3:30 PM

- I. Call to Order
- II. New staff introductions- Julie Roman and Sara Meade
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on September 8, 2022
- V. Finance Report- Approval
- VI. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VII. Operations/Executive Director Report Werning
- VIII. Presentation – Larry Kudej, OIL (Older Iowans Legislature)
- IX. Action Items and Assignments-
 - a. Action- Conflict of Interest Policy Approval
 - b. Action- Washington County Representative (Karri Fisher) Approval
 - c. Action- Hybrid Work Policy Approval
 - d. Action- Task Force Linn County (Melinda Haley) approval
- X. Open Agenda
 - a. Board meeting schedule
 - b. December meeting discussion
- XI. Public Comment
- XII. Adjourn

Next Meeting: Annual Meeting Thursday, November 13, 2022, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, November 10, 2022

2:00-3:30 PM

- I. Call to Order
- II. Introduce new member Karri Fisher
- III. Mission moment
- IV. Approve or Amend Agenda
- V. Approval of Minutes of the Board of Directors meeting held on October 13, 2022
- VI. Finance Report- Approval
- VII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VIII. Operations/Executive Director Report Werning
- IX. Action Items and Assignments-
 - a. Policy Approval
 - b. December meeting- venue change
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

Next Meeting: Thursday, December 8, 2022, 2:00



6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, January 12, 2023

2:00-3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on November 10, 2022
- IV. Harrison March- Staff Presentation
- V. New Officers- Approval
 - a. Sister Susan O'Connor- Vice President
 - b. Shawn Ireland- Secretary
- VI. Changes to Advisory and Task Force
- VII. Finance Report- Approval
- VIII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- IX. Operations/Executive Director Report Werning
- X. Action Items and Assignments-
 - a. March Meeting extended
- XI. Open Agenda
- XII. Public Comment
- XIII. Adjourn

Next Meeting: February 9, 2023, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, February 9, 2023

2:00-3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on January 12, 2023
- IV. Finance Report- Approval
- V. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VI. Operations/Executive Director Report Werning
- VII. Action Items and Assignments
 - a. Policy approval
- VIII. Open Agenda
- IX. Public Comment
- X. Adjourn

Next Meeting: March 9, 2023, 1:30



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, March 9, 2023

1:30-3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on February 9, 2023
- IV. Finance Report-Approval
- V. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VI. Operations/Executive Director Report Werning
- VII. Action Items and Assignments
 - a. Review and approval of Area Plan Draft
 - b. Review and approval of FY24 Budget Draft
- VIII. Open Agenda
- IX. Public Comment
- X. Adjourn

Next Meeting: April 13, 2023, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, April 13, 2023

2:00-3:30 PM

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on March 9, 2023
- IV. Mandi Holcomb- Denman and Company, LLC – annual audit
- V. Finance Report-Approval
- VI. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VII. Operations/Executive Director Report Werning
- VIII. Action Items and Assignments
 - a. Policies- for approval
 - b. Board member education requirements-information
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next Meeting: May 11, 2023, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, May 11, 2023

2:00-3:30 PM

- I. Call to Order
- II. Introduction of New Board Member
- III. Mission Moment
- IV. Approve or Amend Agenda
- V. Approval of Minutes of the Board of Directors meeting held on April 13, 2023
- VI. Finance Report- (Barb) Approval
- VII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VII. Operations/Executive Director Report Werning
- VIII. Action Items and Assignments
 - a. Board Member Resignation
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

Next Meeting: June 8, 2023, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

Board of Directors Agenda

Thursday, June 8, 2023

2:00-3:30 PM

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on May 11, 2023
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VII. Operations/Executive Director Report Werning
- VIII. Action Items and Assignments
- IX. Open Agenda
 - a. FY24 County Task Force Voting and non-voting members
 - b. FY24 Advisory Council Appointees
- X. Public Comment
- XI. Adjourn

Next Meeting: July 13, 2023, 2:00