



Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus  
Conference Call • 1-646-876-9923 • Participant Code • 7267484531

<https://kirkwood.zoom.us/j/72674484531>

## **Board of Directors Agenda**

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**Thursday, July 13, 2023**

**2:00-3:30 PM**

- I. Call to Order
- II. Introduction- Denise Babcock
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on June 8, 2023
- V. Abbreviated Finance Report- (Jenn Knudtson) Approval
- VI. Abbreviated Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VII. Abbreviated Operations/Executive Director Report                      Werning
- VIII. Action Items and Assignments
  - a. Reminder- Board member elections to take place next month- August
- IX. Board Training: Dementia Friends presentation- Bryan Bruner
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

**Next Meeting: August 10, 2023, 2:00 pm**



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## **Board of Directors Agenda**

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**Thursday, August 10, 2023**

**2:00-3:30 PM**

- I. Call to Order
- II. Introduction- Kimi Hambright
- III. Mission Moment- Caregiver video
- IV. Approve or Amend Agenda
- V. Approval of Minutes of the Board of Directors meeting held on July 13, 2023
- VI. Finance Report- (Jenn Knudtson) Approval
- VII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VIII. Operations/Executive Director Report                      Werning
  - a. Laura Kriegermeier, Elder Rights Coordinator, presentation
- IX. Action Items and Assignments
  - a. Board member elections
  - b. Officer elections
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

**Next Meeting: September 14, 2023, 2:00 pm**



Area Agency on Aging

**6301 Kirkwood Blvd SW, Cedar Rapids IA**

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Participant Code • 98384192496

<https://kirkwood.zoom.us/j/98384192496>

## **Board of Directors Agenda**

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**Thursday, September 14, 2023**

**2:00-3:30 PM**

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on August 10, 2023
- V. Advisory and Task Force changes- Evans Waller, Returning Advisory Chair
- VI. Finance Report- (Jenn Knudtson) Approval
- VII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VIII. Operations/Executive Director Report                      Werning
  - a. Board Dashboard
  - b. Update on HHS processes
- IX. Action Items and Assignments
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

**Next Meeting: October 12, 2023, 2:00**



## Area Agency on Aging

**6301 Kirkwood Blvd SW, Cedar Rapids IA**

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### **Board of Directors Agenda**

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**Thursday, October 12, 2023**

**2:00-3:30 PM**

- I. Call to Order
- II. Introduction- Angie Wright – Options Counselor
- III. Mission Moment-
- IV. Approve or Amend Agenda
- V. Approval of Minutes of the Board of Directors meeting held on September 14, 2023
- VI. Finance Report- (Jenn Knudtson) Approval
- VII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VIII. Operations/Executive Director Report                      Werning
- IX. Action Items and Assignments
  - a. Policy- Staff Training (Approval)
  - b. Approval of Board Advisors- Larry Kudej and Bob Welsh
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

**Next Meeting: November 9, 2023, 2:00 pm**



## Area Agency on Aging

**6301 Kirkwood Blvd SW, Cedar Rapids IA**

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### **Board of Directors Agenda**

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**Thursday, November 9, 2023**

**2:00-3:30 PM**

- I. Call to Order
- II. Introduction- Uriel Moorer- Elder Rights Specialist
- III. Mission Moment-
- IV. Approve or Amend Agenda
- V. Approval of Minutes of the Board of Directors meeting held on September 14, 2023
- VI. Changes to Advisory or Task Force Rosters
  - a. Linn County Task Force- resignation
- VII. Finance Report- (Jenn Knudtson) Approval
- VIII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- IX. Operations/Executive Director Report                      Werning
- X. Action Items and Assignments
  - a. Strategic Planning- Approval on Board Training Date
  - b. December Board Meeting- meeting options to be discussed
- XI. Open Agenda
- XII. Public Comment
- XIII. Adjourn

**Next Meeting: December 14, 2023, 2:00 pm**



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## **Board of Directors Agenda**

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**Thursday, January 11, 2024**

**2:00-3:30 PM**

- I. Call to Order
- II. Mission Moment- Kimi Hambright
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on November 9, 2023
- V. Changes to Advisory or Task Force Rosters
  - a. Advisory Council change
- VI. Finance Report- (Jenn Knudtson) Approval
- VII. Fundraising Committee Report (Dusti Winkie, Shawn Ireland, Karen Huber)
- VIII. Operations/Executive Director Report Werning
  - a. Jill Sindt- Coe College Partnership
- IX. Action Items and Assignments
  - a. Assignment: next meeting starts at 1:30- Heritage 101
- X. Open Agenda
  - a. Larry Kudje – update on Condition of the State as it relates to Aging Services
- XI. Public Comment
- XII. Adjourn

**Next Meeting: February 8, 2024, 1:30 pm**



Area Agency on Aging

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## **Board of Directors Agenda**

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**Thursday, February 8, 2024**

**1:30 – 2:00 PM**

- I. Call to Order
- II. Mission Moment- Shannon Youmans
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on January 11, 2024
- V. Changes to Advisory or Task Force Rosters -none
- VI. Finance Report- (Jenn Knudtson) Approval
- VII. Fundraising Committee Report – none
- VIII. Operations/Executive Director Report                      Werning
- IX. Action Items and Assignments
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

**Next Meeting: March 14, 2024, 2 PM**



## Area Agency on Aging

**6301 Kirkwood Blvd SW, Cedar Rapids IA**

Meeting location: Call in or Heritage AAA Main Conference Room Kirkwood Campus

Conference Call • 1-646-876-9923 • Meeting ID: 726 7448 4531

<https://kirkwood.zoom.us/j/72674484531>

### **Board of Directors Agenda**

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**Thursday, March 14, 2024**

**2:00 – 3:30 PM**

- I. Call to Order
- II. Approve or Amend Agenda
- III. Approval of Minutes of the Board of Directors meeting held on February 8, 2024
- IV. Finance Report- (Jenn Knudtson) Approval
- V. Fundraising Committee Report – Karen Huber
- VI. Operations/Executive Director Report                      Werning
- VII. Action Items and Assignments
  - a. Policy approval
  - b. Budget
  - c. Area Plan Update approval
- VIII. Open Agenda
- IX. Public Comment
- X. Adjourn

**Next Meeting: April 11, 2024, 2 PM**





Area Agency on Aging

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## **Board of Directors Agenda**

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**Thursday, April 11, 2024**

**2:00 – 3:30 PM**

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on March 14 2024
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report                      Werning
- VIII. Action Items and Assignments
  - a. Board recruitment committee
  - b. Shawn Ireland resignation
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

**Next Meeting: May 9, 2024, 2 PM**



## Area Agency on Aging

**6301 Kirkwood Blvd SW, Cedar Rapids IA**

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### **Board of Directors Agenda**

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**Thursday, May 9, 2024**

**2:00 – 3:30 PM**

- I. Call to Order
- II. Mission Moment
- III. Approve or Amend Agenda
- IV. Approval of Minutes of the Board of Directors meeting held on April 11, 2024
- V. Finance Report- (Jenn Knudtson) Approval
- VI. Fundraising Committee Report – Karen Huber
- VII. Operations/Executive Director Report                      Werning
  - a. Quarterly Service Dashboards
  - b. Person Centered Funding and Care Plans
- VIII. Action Items and Assignments
  - a. Board member application approval- BJ Dvorak
  - b. Finance Policy approval- Transfer of Funds
  - c. Proposed changes to staff PTO- approval
- IX. Open Agenda
- X. Public Comment
- XI. Adjourn

**Next Meeting: June 13, 2024, 2 PM**



## Area Agency on Aging

**6301 Kirkwood Blvd SW, Cedar Rapids IA**

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### **Board of Directors Agenda**

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**Thursday, June 13, 2024**

**2:00 – 3:30 PM**

- I. Call to Order
- II. Introduction- New Board member BJ Dvorak
- III. Mission Moment
- IV. Approve or Amend Agenda
- V. Approval of Minutes of the Board of Directors meeting held on May 9, 2024
- VI. Finance Report- (Jenn Knudtson) Approval
- VII. Fundraising Committee Report – Karen Huber
- VIII. Operations/Executive Director Report                      Werning
  - a. Board elections- July
  - b. Board Training- Taxonomies (Kellie Elliott-Kapparos and Jill Sindt)
- IX. Action Items and Assignments
  - a. Strategic planning
- X. Open Agenda
- XI. Public Comment
- XII. Adjourn

**Next Meeting: July 11, 2024, 2 PM**