



6301 Kirkwood Blvd SW, Cedar Rapids IA
Kirkwood Hall – Room 208
Conference Call • 866-685-1580 • Participant Code • 1476300325

Board of Directors' Agenda

Thursday, July 11, 2019

2:30 PM

- I. Call to Order and Roll Call
- II. Approval of Minutes of the Interim Executive Council held on June 13, 2019
- III. Approve or Amend Agenda
- IV. HAAA Approvals
 - a. Kirkwood Community College Board of Trustee Resolution
 - b. Heritage Advisory Council Bylaws
 - c. Heritage Task Force Bylaws
 - d. Application for Heritage Board (HAAA Form)
 - e. Task Force Applications
 - f. Recommendation for Board of Director positions
- V. Nominating Committee Update
- VI. Transition Update / Next Steps
 - a. Discuss new board member qualifications, training and criteria
- VII. HAAA Roadmap (Timeline)
- VIII. HAAA Operations Update (Elliott-Kapparos/Sindt)
- IX. Adjourn

Next Meeting: Thursday, August 8, 2019, 1 p.m., Kirkwood Hall – Room 208



6301 Kirkwood Blvd SW, Cedar Rapids IA
Kirkwood Hall – Room 208
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Board of Directors' Agenda

Thursday, August 8, 2019

1 PM

- I. Call to Order and Roll Call
- II. Approval of Minutes of the Board of Directors' meeting held on July 11, 2019
- III. Approve or Amend Agenda
- IV. Nominating Committee Update
- V. Approvals
- VI. Heritage Operations Update (Elliott-Kapparos/Sindt)
 - a. Roadmap update
 - b. September 25 Event Planning
- VII. Adjourn

Next Meeting: Thursday, September 12, 2019, 2:30 p.m., Kirkwood Hall – Room 208



6301 Kirkwood Blvd SW, Cedar Rapids IA

Kirkwood Hall – Room 208

Conference Call • 866-685-1580 • Participant Code • 1476300325

Board of Directors' Agenda

Thursday, September 12, 2019

1 – 2:45 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on August 8, 2019
- IV. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
 - c. 2018 990 for IRS Submission
 - d. Strategic Planning Session Proposal
- V. Nominating Committee (Closed Session pursuant to Iowa Code sec. 21.5)
- VI. Resignations and Elections
 - a. Announcement of Board Member Resignations
 - b. Announcement of Resignations of current Board Officers
 - c. Election of New Board Chair
- VII. October 23rd Celebration Event (Elliott-Kapparos/Sindt)
- VIII. Operations Update (Elliott-Kapparos/Sindt)
- IX. Executive Director position
- X. Action Items and Assignments
- XI. Open Agenda
- XII. Adjourn

Next Meeting: Thursday, October 10, 2019, 1:00 p.m., Finance 111



6301 Kirkwood Blvd SW, Cedar Rapids IA
The Hotel Kirkwood Center– Room 166
Conference Call • 1-646-876-9923 • Participant Code • 402943973

Board of Directors' Agenda

Thursday, October 10, 2019

1 – 2:45 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on September 12, 2019
- IV. Welcome and Introduction of New Board Members
- V. Resignations and Elections
 - a. Announcement of Board Member Resignations
 - b. Announcement of Resignations of current Board Officers
 - c. Election of any vacant Board Officer positions
- VI. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
 - c. Fiscal Year 2019 Tax Return
- VII. Operations Update (Elliott-Kapparos/Sindt)
- VIII. Financial Update (Elliott-Kapparos/Sindt)
- IX. 10/23 Event Update
- X. Strategic Planning Session
- XI. Executive Director position
- XII. Action Items and Assignments
- XIII. Open Agenda
- XIV. Future Meeting Dates and Times
- XV. Adjourn

Next Meeting: Thursday, November 14, 2019, 2:30 p.m., Hotel Kirkwood Room 123



Heritage
Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA
The Hotel Kirkwood Center– Room 123
Conference Call • 1-646-876-9923 • Participant Code • 921315329

Board of Directors' Agenda

Thursday, November 14, 2019

2:30-4:00 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on October 10, 2019
- IV. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
 - c. Update Bank Resolution
- V. First Quarter Reports (Elliott-Kapparos/Sindt and Franzwa)
- VI. Community Engagement Plan & Area Plan Focus Groups (Kendall)
- VII. Operations Update (Elliott-Kapparos/Sindt)
- VIII. Future Meeting Times
- IX. Executive Director position
- X. Action Items and Assignments
- XI. Recognition of Past Members
- XII. Open Agenda
- XIII. Adjourn

Next Meeting: Thursday, December 12, 2019, TBD., Hotel Kirkwood Room 123



6301 Kirkwood Blvd SW, Cedar Rapids IA
The Hotel Kirkwood Center– Room 123
Conference Call • 1-646-876-9923 • Participant Code • 921315329

Board of Directors' Agenda

Thursday, December 12, 2019

2:00-3:30 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on November 14, 2019
- IV. Future Meetings and Times
- V. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
- VI. RFP Update Recommendation
- VII. Nominating Committee (Closed Session pursuant to Iowa Code sec. 21.5)
- VIII. Nomination Committee Recommendations
 - a. Board Member(s)
 - b. Board Advisor(s)
- IX. Nutrition & Wellness Programs (Sindt)
- X. Operations Update (Elliott-Kapparos/Sindt)
- XI. Executive Director position
- XII. Action Items and Assignments
- XIII. Open Agenda
- XIV. Adjourn

Next Meeting: Thursday, January 9, 2019, 2:00 Hotel Kirkwood Room 123



Heritage
Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

The Hotel Kirkwood Center– Room 123

Conference Call • 1-646-876-9923 • Participant Code • 600707607

Board of Directors' Agenda

Thursday, January 9, 2020

2:00-3:30 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on December 12, 2019
- IV. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
- V. Caregiver & Case Management Programs (Elliott-Kapparos)
- VI. Operations Update (Elliott-Kapparos/Sindt)
- VII. Board Committees
- VIII. Executive Director position
- IX. Action Items and Assignments
- X. Open Agenda
- XI. Adjourn

Next Meeting: Thursday, February 13, 2019, 2:00 Iowa City Health & Human Services Building



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Johnson County Health & Human Services– Room 203 B/C

855 S Dubuque Street, Iowa City, Iowa

Conference Call • 1-646-876-9923 • Participant Code • 626942102

Board of Directors' Agenda

Thursday, February 13, 2020

2:00-3:30 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on January 9, 2020
- IV. Strategic Plan Discussion (Joe Sample)
- V. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
- VI. Committee Reports
 - a. Financial
 - i. Monthly Report Treasurer Ovel
 - ii. Second Quarter Reports Treasurer Ovel
 - b. Advocacy Vice Chair O'Connor
- VII. Nominating Committee (Closed Session pursuant to Iowa Code sec. 21.5)
- VIII. Nomination Committee Recommendations
 - a. Board Member(s)
- IX. Area Plan Status Update (Elliott-Kapparos/Sindt/Kendall)
 - a. Feedback of Focus Groups
 - b. Strategies
 - c. RFP Update Requests received
- X. Operations Update (Elliott-Kapparos/Sindt)
- XI. Executive Director position
- XII. Action Items and Assignments
- XIII. Open Agenda
- XIV. Adjourn



Area Agency on Aging

Next Meeting: Thursday, March 19, 2020, 2:00 TBD



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

The Hotel Kirkwood Center-Room 123

Conference Call • 1-646-876-9923 • Participant Code • 9346355151

Board of Directors' Agenda

Thursday, March 19, 2020

2:00-3:30 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on February 13, 2020
- IV. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
- V. Area Plan Approval (Elliott-Kapparos/Sindt/Kendall)
 - a. Overview of narrative update
 - b. FY 2021 Subcontractor Award Recommendations
 - c. FY 2021 Area Plan Budget
- VI. Committee Reports
 - a. Financial
 - i. Monthly Report Treasurer Ovel
 - b. Advocacy Vice Chair O'Connor
- VII. Strategic Planning
 - a. Approval of Mission
 - b. Approval of Vision
 - c. Next Steps based on recommendations
- VIII. Heritage Position on Exploring/Seeking Funding from Gambling/Casino Foundation
- IX. Operations Update (Elliott-Kapparos/Sindt)
- X. Executive Director position
- XI. Elder Rights Program (Elliott-Kapparos) – if time allows
- XII. Action Items and Assignments
- XIII. Open Agenda



XIV. Adjourn

Next Meeting: Thursday, April 9, 2020, 2:00 Jones County Senior Center



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in only

Conference Call • 1-646-876-9923 • Participant Code • 9346355151

Board of Directors' Agenda

Thursday, April 9, 2020

2:00-3:30 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on March 19, 2020
- IV. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
- V. Committee Reports
 - a. Financial
 - i. Monthly Report Treasurer Ovel
 - b. Advocacy Vice Chair O'Connor
- VI. Heritage Position on Exploring/Seeking Funding from Gambling/Casino Foundation
- VII. Operations Update (Elliott-Kapparos/Sindt)
- VIII. Executive Director position
- IX. Action Items and Assignments
- X. Open Agenda
- XI. Adjourn

Next Meeting: Thursday, May 14, 2020, 2:00

Vinton Kirkwood Center 111 W 3rd Street Vinton, Iowa 52349



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in only

Conference Call • 1-646-876-9923 • Participant Code • 98101119168

<https://kirkwood.zoom.us/j/98101119168>

Board of Directors' Agenda

Thursday, May 14, 2020

2:00-3:30 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on April 9, 2020
- IV. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
- V. Committee Reports
 - a. Financial
 - i. Monthly Report Treasurer Ovel
- VI. Executive Director position
- VII. Operations Update (Elliott-Kapparos/Sindt)
- VIII. Action Items and Assignments
- IX. Open Agenda
- X. Adjourn

Next Meeting: Annual Meeting, Thursday, June 11, 2020, 2:00



Area Agency on Aging

6301 Kirkwood Blvd SW, Cedar Rapids IA

Meeting location: Call in only

Conference Call • 1-646-876-9923 • Participant Code • 97117690304

<https://kirkwood.zoom.us/j/97117690304>

Annual Meeting Board of Directors' Agenda

Thursday, June 11, 2020

2:00-3:30 PM

- I. Call to Order and Roll Call
- II. Approve or Amend Agenda
- III. Consideration of Minutes of the Board of Directors' meeting held on April 9, 2020
- IV. Approvals (Elliott-Kapparos/Sindt)
 - a. Task Force applications
 - b. Advisory Council appointment
 - c. Proposed Task Force Members beginning 7/1/20
 - d. Proposed Advisory Council Members beginning 7/1/20
- V. Committee Reports
 - a. Financial
 - i. Monthly Report Treasurer Ovel or designee
 - b. Nominating Committee Treasurer Ovel or designee
 - i. Board Members recommendations
 - ii. Officer recommendations
- VI. Executive Director Update
- VII. Operations Update (Elliott-Kapparos/Sindt)
- VIII. Action Items and Assignments
- IX. Open Agenda
- X. Adjourn

Next Meeting: Thursday, July 9, 2020, 2:00