

## **PUBLIC NOTICE REQUEST FOR PROPOSALS**

**The Heritage Area Agency on Aging/Kirkwood Community College is seeking applications from any non-profit agency or private organization to provide and/or expand home and community based services to individuals, age 60 and older, in Benton, Cedar, Iowa, Johnson, Jones, Linn and/or Washington counties. Heritage is issuing a request for proposal (RFP) to obtain service provider(s) for home and community based services in the region. The agency will award contracts for up to a two year period. Applications are for the period of July 1, 2017 through June 30, 2018 with a possible additional year.**

Heritage is issuing a request for proposal (RFP) to obtain a service provider(s) that can demonstrate the ability to provide quality services through the utilization of a cost effective and efficiently managed service delivery system. Proposals are being accepted that serve the entire seven county Heritage region or individual communities or counties.

Services delivered through Heritage funding are required to meet all federal and state obligations of the proposed service, including the Older Americans Act of 1965 (revised), funding source(s) and Heritage contractual terms.

In fiscal year 2017, The Heritage Area Agency on Aging funded the following services through the RFP process: congregate meals, home delivered meals, adult day health services, assisted and standard volunteer transportation, chore, elder abuse assessment, information and assistance, legal services, nutrition counseling, and respite services. (An updated taxonomy/listing of services and their definitions open for consideration during the FY 18 RFP process will be released with the RFP documents on January 5, 2017.)

**The RFP (Request for Proposal) documents can be accessed from the Heritage website at [www.heritageaaa.org](http://www.heritageaaa.org) after Thursday, January 5, 2017.**

Two opportunities to attend a Bidders Conference will be held on Tuesday, January 10, 2017 at Kirkwood Community College, Iowa Hall, Marland Room (212 Iowa Hall), 6301 Kirkwood Blvd. SW, Cedar Rapids, Iowa. Session One will be held from 9 – 10:30 a.m. and the second from 11:30 a.m. – 1:00 p.m. Assistance in understanding the directions for preparing the application will be offered at these informational meetings and frequently asked questions will be posted on the Heritage website. More information on the process and the opportunity to ask clarifying questions will be described in detail with the release of the RFP packet on January 5, 2017.

**The RFP application and supporting documentation is due no later than 12:00 p.m. (Noon) on Thursday, February 16, 2017.**